preparation of National Action Plans on youth employment

the process of developing the NAP

module 3
• suggested **partnerships** in NAP development and their role
  – national institutions and partners
  – international institutions and partners

• suggested **phases**
  – 1\(^{st}\) phase: setting up the NAP development mechanism
  – 2\(^{nd}\) phase: identification of main focus of the NAP
  – 3\(^{rd}\) phase: elaboration of Draft National Action Plan
  – 4\(^{th}\) phase: final adoption of the NAP
suggested partnerships and their role
• Responsible Government Institution: responsible for overall coordination of NAP development
• National Technical Team (NTT): a multi-sectoral team of technical experts designated to draft the NAP
• National Coordinator: coordinates the NTT
• National Partners: actively participate in the consultative process
• **Lead Institution**: international agency in charge of coordinating the ITST

• **International Technical Support Team (ITST)**: team of international experts providing technical supports to NAP development mainly through the NTT

• **Multi-lateral and Bi-lateral Partners**: follow the NAP process and are expected to support its implementation
suggested phases
1st phase: setting up the NAP development mechanism

- undertakes consultations with relevant institutions, including social partners
- designates National Coordinator and sets up NTT
- invites the Lead Institution and determines first visit of ITST

Responsible Government Institution

- convenes NTT meetings
- commissions, if necessary and together with NTT, technical studies
- convenes, if necessary, thematic working groups
- coordinates situation analysis by NTT prior to ITST mission
- prepares programme for ITST mission

National Coordinator

mod. 3 – the process of developing the NAP
1st phase: setting up the NAP development mechanism (cont)

- sets up **team of experts** to be part of the ITST and coordinated by the Lead Institution

- establish **contacts with National Coordinator** to discuss NAP process
- provides **guidance** for the preparation of situation analysis
- comments on the situation analysis prior to ITST mission
2nd phase: identification of main focus of the NAP

Should include at least a full day technical workshop between NTT and ITST and bilateral meetings with National Partners

National Coordinator

- prior to ITST mission, discusses with NTT situation analysis and draw preliminary policy priorities for presentation at workshop

National Technical Team

- chairs technical workshop
- prepares timeline for completion of draft NAP

International Technical Support Team

- provides technical input to workshop
- holds separate meetings with Responsible Government Institution and National Partners

mod. 3 – the process of developing the NAP
3rd phase: elaboration of Draft National Action Plan

- drafts next sections of NAP in line with outcome of ITST mission
- circulates the draft to relevant government institutions
- consolidates draft for circulation to other National Partners
- send complete draft to Lead Institution
- finalizes draft
- draft a proposal for national tripartite Conference to adopt the NAP

National Technical Team

International Technical Support Team

- reviews the draft NAP and provides inputs
- engages with NTT concerning the organization of National Tripartite plus Conference
4th phase: final Adoption of the NAP

- Responsible Government Institution
  - organizes with the support of the Lead Institution the National Tripartite Plus Conference

- National Technical Team
  - presents the final draft NAP to the Conference
  - after the Conference, prepares final draft and submits it to Responsible Government Institution for adoption

Mod. 3 – the process of developing the NAP
• sustained commitment by the country
• determined and coordinated efforts by many actors (e.g. governmental institutions, employers’ and workers’ organizations, private sector, international assistance community, etc.)
• broad-based dialogue and consultation throughout the NAP process
• clear definition of roles and responsibilities
• pledge of appropriate resources